

Application for Residential Tenancy

One Application to be completed per person
All parties OVER 18 MUST apply



Grow Property Group Pty Ltd Trading as Newstead Realty
4/9 Longland Street, Newstead, QLD, 4006
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Property Details

Property Address:

Lease Commencement Date:

Lease Term:

Rent Per Week: \$

Number & Type of Pets:

Names of all other adult occupants for the property:

Names & Ages of any children to occupy the property:

Personal Details

(Circle One) Lease Holder | Approved Occupant

Given Name (s)

Surname:

Mobile:

Contact No:

Email:

Date of Birth:

Smoke: Yes / No

Driver's License No:

Driver's License State:

Passport No:

Passport Country:

Current Tenancy Details

Address of Current/Most Recent Address & Suburb:

Length of time at address:

Rent Paid per Week: \$

Name of Real Estate Agency/Landlord:

Other Details if not renting:

Phone:

Email:

Previous Rental History

Previous Address:

Length of time at above address:

Rent Paid per Week: \$

Name of Real Estate Agency/Landlord:

Other Details if not renting:

Phone:

Email:

Current Employment Details

Occupation & Employment Type:

Employer/Company Name:

Employment Address:

Contact Name:

Phone Number:

Length of Employment:

Net Weekly Pay:

Email Contact:

Previous Employment Details

Occupation & Employment Type:

Previous Employer/Company Name:

Employment Address:

Contact Name:

Phone:

Length of Employment:

Net Weekly Pay:

Email Contact:

Income (Other)

Net Weekly Income from Other Sources:

Source(s) of Other Income:

Self-Employment Details

Company Name:

Business Type:

Business Address:

Position Held:

ABN:

Accountant Name:

Phone:

Student Information

Place of Study:

Course Title:

Enrolment/Student No:

Course Length:

Referees

(please do not list relatives, another applicant or partners)

Name:	Relationship:
Phone:	
Name:	Relationship:
Phone	

Emergency Contact

(please do not list another applicant or partners)

Name:	Relationship:
Phone:	
Email Contact:	

Privacy Disclosure Statement

We are an independently owned and operated business. We are bound by the National Privacy Principles. We collect personal information about you in this form to assess your application for a residential tenancy. We may need to collect information about you from your previous landlords or letting agents, your current or previous employer and your referees. Your consent to us collecting this information is set out below. We may disclose personal information about you to the owner of the property to which this application relates. If this application is successful we may disclose your details to service providers relevant to the tenancy relationship including maintenance contractors and owner's insurers. We may also send personal information about you to the owners of any other properties at your request. You have the right to access personal information that we hold about you by contacting our privacy officer. If you do not complete this form or do not sign the consent below then your application for a residential tenancy may not be considered by the owner of the relevant property or, if considered, may be rejected.

Consent

I, the Applicant, acknowledge that I have read the Privacy Disclosure Statement. I authorise the Agent to collect information about me from:

1. My Previous letting agents and/or landlords;
2. My personal referees;
3. Any Tenancy Default Database which may contain personal information about me. I authorise the Agent to disclose details about any defaults by me under the tenancy to which this application relates to any tenancy default database to which it subscribes including Tenancy Information Centre of Australia (TICA).

I authorise the Agent to disclose the personal information collected about me to the owner of the property even if the owner is a resident outside Australia and to any third parties – valuers, contractors sales people, insurance companies, Body Corporates, other agents and tenancy default databases.

Applicant's Name

Signature

Date

I acknowledge that this application is subject to the approval of the owner. I declare that all information contained in this application is true and correct and given on my own free will. I declare that I have inspected the premises and am satisfied with the current condition and cleanliness of the property.

Applicant's Name

Signature

Date

Supporting Documentation

You are required to meet a 100 point identification criterion upon submission of your application. Grow Consulting Group Pty Ltd Trading As Grow Property may photocopy any item and retain as part of your application.

Please ensure you provide the appropriate supporting documents with your application:

Note: At least one form of Photo Identification must be provided.

70 Points

▲ Passport	▲ Full Birth Certificate	▲ Citizenship Certificate

40 Points

▲ Australian Driver's Licence	▲ Student Photo ID	▲ Depart. of Veterans Affairs Card
▲ Centrelink Card	▲ Proof of Age Card	▲ State / Federal Govt. Photo ID

25 Points

▲ Medicare Card	▲ Council Rates Notice	▲ Motor Vehicle Registration
▲ Telephone Bill	▲ Electricity Bill	▲ Gas Bill
▲ Tenancy History Ledger	▲ Bank Statement	▲ Credit Card Statement
▲ Last FOUR Rent Receipts	▲ Rent Bond Receipt	▲ Previous Tenancy Agreement

Proof of Income

You are also required to proof of your income upon submission of your application.

Employed: Last two Payslips

Self Employed: Bank Statements, Group Certificate, Tax Return or Accountant's Letter.

Not Employed: Centrelink Statement

Thank you for completing an Application.

You can submit this, along with your 100 Points of ID & Proof of Income to:

Email: manager@newsteadrealty.com.au

Or drop this into our office at 4/9 Longland Street, Newstead in office hours

If you have any questions, please call our office on (07) 3852 5254